

**BLaST Intermediate Unit 17  
33 Springbrook Drive  
Canton, PA 17724  
(570) 673-6001**

**June 26, 2024**

**SUPPLEMENTAL AGENDA**

**6A. Personnel, Resignations. (Continued)**

4. **Joseph Rafter**, Voice Services Specialist Level II, resignation effective July 5, 2024.
5. **Andrea Schmucker**, Behavior Management Specialist, resignation effective August 26, 2024.

**7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions. (Continued)**

**3. Establishment of New Position – Preschool Child Development Associate**

The administration recommends that the Board *approve the establishment of a new position of Preschool Child Development Associate*. Job description is enclosed.

Funds to support this position are available from the Pre-K Budget.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

**4. Revised Job Description – Coordinator of Professional Learning**

The administration recommends that the Board *approve a revision to the job description for Coordinator of Professional Learning*. Job Description is enclosed.

Dr. Steinbacher-Reed and Ms. Gibboney will discuss this item at the pleasure of the Board.

**7A. Personnel, Establishment of New Positions, New Programs, and/or Program Revisions. (Continued)**

**5. Establishment of New Position – Early Intervention/Preschool Family Engagement Coordinator**

The administration recommends that the Board *approve the establishment of a new position of Early Intervention/Preschool Family Engagement Coordinator*. Job description is enclosed.

Funds to support this position are available from the SAEDR Grant.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

**6. Revised Job Description – Administrative Assistant to the Director of Management Services/Board Secretary**

The administration recommends that the Board *approve a revision to the job description for Administrative Assistant to the Director of Management Services/Board Secretary*. Job Description is enclosed.

Dr. Steinbacher-Reed and Ms. McNett will discuss this item at the pleasure of the Board.

**7B. Personnel, Employments. (Continued)**

1. The administration recommends Board approval of the following temporary professional and/or professional employee appointments:

**C. Tara Michaels**, Post Secondary Transition & Community Classroom Teacher, effective August 1, 2024. Salary – Step 6 Bachelor’s - \$63,375, districts’ contracts, 190 days prorated to the actual number of days worked. Professional Employee’s contract. To fill new position created by the Board in June 2024. This employment is contingent upon receipt of current clearances.

Dr. Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.

**8. Items Requiring Routine Formal Action by the Board. (Continued)**

**Z. Contract for Services – Sweet, Stevens, Katz & Williams, LLP**

The administration recommends that the Board *approve a contract with Sweet, Stevens, Katz & Williams, LLP, to provide technology pool counsel, Intermediate Unit wide, effective for the 2024-2025 school year. Total cost not to exceed \$7,000.*

Funds to support this contract are available from districts' contracts.

Dr. Steinbacher-Reed and Mr. Confer will discuss this item at the pleasure of the Board.

**AA. Facilities Use Agreement – Lycoming College**

The administration recommends that the Board *approve an agreement with Lycoming College to host the BRIDGE classroom for a three-year term at a rate of \$10,000 per year and a student access/activity fee of \$250 per student per year, effective August 5, 2024 through June 30, 2027.*

Funds to support this agreement are available from district contracts.

Dr. Christina Steinbacher-Reed and Dr. Beiter will discuss this item at the pleasure of the Board.