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**BLaST IU #17 Safety Committee  
 Record of Minutes**

October 9, 2024

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was via video conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Mrs. Aimee Pepper, Chairperson, called the meeting to order at 9:00am.

Roll Call:

Aimee Pepper, Senior Accountant, Chairperson	Present
Norine Fuller, Payroll Specialist, Secretary	Present
Sara McNett, Director of Management Services	Present
Jennifer Diefenderfer, Administration Assistant	Present
Cheryl Starr, Personnel	Present
Nicole Kiess, Student Accounting Specialist	Present
Christy Colton, Administration Assistant	Present
Rebecca Swinehart, Supervisor	Present

A copy of the agenda is attached.

The minutes from the September meeting were approved as submitted.

In old business, Sara McNett will be sending an email out to the safety committee with the building inspection/walk through check list to get the Williamsport and Canton office done. Cheryl Starr and Sara McNett will work on getting the other buildings scheduled.

There is no new business.

There were no injured workers.

The next meeting will be held on November 13, 2024, at 9:00 am via video conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Pepper adjourned the meeting at 9:09 am.

Respectfully submitted,  
 Norine Fuller, Secretary