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**BLaST IU #17 Safety Committee
Record of Minutes**

January 8, 2024

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was via video conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Mrs. Aimee Pepper, Chairperson, called the meeting to order at 9:05am.

Roll Call:

Aimee Pepper, Senior Accountant, Chairperson	Present
Norine Fuller, Payroll Specialist, Secretary	Present
Sara McNett, Director of Management Services	Present
Jennifer Diefenderfer, Administration Assistant	Present
Cheryl Starr, Personnel	Present
Nicole Kiess, Student Accounting Specialist	Present
Christy Colton, Administration Assistant	Present
Rebecca Swinehart, Supervisor	Absent

A copy of the agenda is attached.

The minutes from the December meeting were approved as submitted.

In old business, the North Academy and Towanda EI are scheduled for there Building Inspections/Walk Through on January 14, 2025. The South Academy and Hope Building still need to be schedule for their Building Inspections/Walk Through.

In new business, making sure the Supervisors are going over the procedures with new hires on the steps to take when there is an injury.

There are no injured workers.

The next meeting will be held on February 12, 2025, at 9:00 am via video conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Pepper adjourned the meeting at 9:11am.

Respectfully submitted,
Norine Fuller, Secretary m