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**BLaST IU #17 Safety Committee
Record of Minutes**

February 12, 2024

The regularly scheduled meeting of the BLaST IU #17 Safety Committee was via video conference between the BLaST Administration Office, Canton and the BLaST Administration Office, Williamsport. Mrs. Aimee Pepper, Chairperson, called the meeting to order at 9:00am.

Roll Call:

Aimee Pepper, Senior Accountant, Chairperson	Present
Norine Fuller, Payroll Specialist, Secretary	Present
Sara McNett, Director of Management Services	Absent
Jennifer Diefenderfer, Administration Assistant	Present
Cheryl Starr, Personnel	Present
Nicole Kiess, Student Accounting Specialist	Present
Christy Colton, Administration Assistant	Present
Rebecca Swinehart, Supervisor	Present

A copy of the agenda is attached.

The minutes from the January meeting were approved as submitted.

In old business, all Building Inspections/Walk Through have been completed. The South Academy will need to have ceiling tiles put in so then there are not wires hanging down. The building will also need to have electrical sockets replaced.

In new business, we have an audit on April 3, 2025, for the following years, 2021-2022, 2022-2023, and 2023-2024. All requested documents need to be submitted two weeks before the audit takes place.

There are two injured workers.

The next meeting will be held on March 12, 2025, at 9:00 am via video conference between the Administration Office, Canton and the Administration Office, Williamsport.

There being no further business, Mrs. Pepper adjourned the meeting at 9:14am.

Respectfully submitted,
Norine Fuller, Secretary